

CENTRAL CRAFT—ALICE SPRINGS
PO BOX 85 ALICE SPRINGS NT 0871
Phone: 08 8952 4417 Fax: 08 8953 5465
Alice Springs Cultural Precinct
Larapinta Drive, Alice Springs
Email: centralcraftasp@iinet.net.au

WORKSHOP ENROLMENT FORM 2010

**Alice Springs Beanie Festival Workshops at Central Craft
held in partnership with the Alice Springs Beanie Festival**

Name:

Postal Address:

Telephone B/H A/H

Name & time of workshops.....

(You can indicate preferences)

.....

.....

Amount Paid \$.....

I have read and accept the Enrolment Details & Conditions on the back of this form.

Signature: Date:

**Fees must be paid with enrolment to secure placement*

CASH/ CHEQUE/CREDIT CARD (Please Circle)

Credit Card Details: MasterCard/Visa (please circle one)

Name on card..... Amount \$

Credit Card Number

Signature: Expiry Date:

OFFICE USE ONLY

PTO

Receipt Number.....

ENROLMENT DETAILS & CONDITIONS

Early enrolment is essential

You must enroll early to avoid disappointment. Full payment must be received with enrolment to confirm your booking. To avoid disruptions to other participants, no one will be permitted to start a workshop any later than 10 mins after the scheduled starting time.

Fees

\$20 - \$30 per workshop. All workshop fees are GST inclusive, Fees are payable by cash, cheque, or credit card (needs to be \$20 or over) - MasterCard or Visa. Fees can be paid in person, by mail with completed enrolment form, or over the phone (with a credit card). Fees must be paid with enrolment to secure placement.

Refunds

A full refund of class fees will be issued in the event of Central Craft canceling the workshop. **If you withdraw within 7 days of the commencement of the workshop no refund will be issued.**

Receipts

No receipts will be issued for phone, fax or postal enrolments - however, they will be available by request at commencement of the class.

Workshop hours are included with the workshop description.

Office hours are 9.00am—2pm Monday to Friday.

CLOTHING

All participants must attend class wearing closed in shoes and appropriate clothing (including protective clothing where necessary)

STUDIO RULES

Smoking, the drinking of alcohol and taking of illicit drugs on Territory Craft premises are strictly forbidden. Participants are to comply with all safety requirements.

RISK MANAGEMENT - All participants are to complete a basic risk management form before commencing each workshop.

CHILDREN

These workshops are geared towards adults, and due health and safety issues we cannot accept children into the workshops. Children are not to be left unattended in the studio.

Please send enrolments to:

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ALICE SPRINGS CULTURAL PRECINCT
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BASIC RISK MANAGEMENT AGREEMENT

This agreement is to be read and signed by all new Members and Members renewing their membership each year without exception.

1. Those attending classes and workshops where dangerous practices are carried out, such as cutting glass, handling chemicals such as dyes and glazes etc or operating potentially dangerous machinery or tools, must wear eye protection. In the case of chemical and glaze mixing, respiratory protection must also be worn. The supply of this protection is the responsibility of the individual, but students will be advised of the most appropriate types.
2. Persons entering the studio spaces are to wear clothing suitable for the activity they will be undertaking (including protective clothing if necessary). **Closed in footwear is to be worn at all times.**
3. Children in the studio areas must be under effective adult control.
4. No person shall bring onto, or allow remaining on Central Craft premises any animal for which they are responsible. (Guide and hearing dogs exempted)
5. Persons wishing to operate power tools and machinery at Central Craft premises must be able to demonstrate proficiency in the operation of that equipment.
6. Only those persons who have been trained in the firing of each kiln and deemed to be proficient may fire that kiln.
7. Smoking and the consumption of alcohol in the studio/office/gallery areas, as well as the use of recreational or illicit-drugs anywhere Central Craft premises is strictly forbidden.
8. Food or drink is not be consumed in the defined studio area (dry fabrics, kitchen and library areas exempted)

I have read and understand the rules and conditions listed above.

Name (printed)

Signed Date..... /..... /.....